

MCKEE AND MCKEE, P.C.

INCORPORATION AND TAX EXEMPTION INTAKE DATA

Contact Person Name/Title: Bruce D. McKee, Counsel, P.C.
Contact Person Address: 12600 Deerfield Parkway, Suite 100, Alpharetta, GA 30004
Contact Person Phone: Phone: (678) 636-9027, Fax: 1(888) 280-1694

Corporation Desired Name (must end with “, Inc.” or a similar ending): The Matzevah Foundation, Inc.

Corporation Alternate Name (in case Desired Name is unavailable on Secretary of State’s Records): Matzevah, Inc.

Corporation Address: 6884 Tilton Lane NW Atlanta, GA 30360

Corporation Phone: 404-663-2383 Corporation Fax No.: _____

Corporation Website and E-mail Address: sdreece@gmail.com

Number of Directors: Seven (7)

Names/Addresses of Directors: Steven D. Reece

6884 Tilton Lane

Atlanta, GA 30360

JoAnn Siegienski

219 Boxwood Drive

Franklin, TN 37069

Kevin Little

1520 Bunbury Drive

Thompsons Station, TN 37179

Daniel Compton

124 Hampton Brook Dr.

Hampton, GA 30228

Bruce Mussey

P.O. Box 911

Liberty, TX 77575

Slawek Laskowski

21641 Mockingbird Ct.

Kildeer, IL 60047

Robin Park

9326 Kenneth Pl

St Louis, MO 63132

Officers:

President	Name <u>Steven D. Reece</u>
	Address <u>6884 Tilton Lane NW</u>
	<u>Atlanta, GA 30360</u>
	Phone <u>404-663-2383 (Cell), 770-396-4264 (Home)</u>
	SSN <u>439-98-1954</u>
	E-mail <u>sdreece@gmail.com</u>
Secretary	Name <u>JoAnn Siegienski</u>
	Address <u>219 Boxwood Drive</u>
	<u>Franklin, TN 37069</u>
	Phone <u>615-373-6387</u>
	SSN <u>468-82-2410</u>
	E-mail <u>j.siegienski@comcast.net</u>
Treasurer	Name <u>Kevin Little</u>
	Address <u>1520 Bunbury Drive</u>
	<u>Thompsons Station, TN 37179</u>
	Phone <u>615-516-9146</u>
	SSN <u>511-82-0445</u>
	E-mail <u>kevin.little@regions.com</u>
Other Officer	Name and Title _____
(if more than one,	Address _____
please add at end.)	_____
	Phone _____
	SSN _____
	E-mail _____

Number of Employees Expected in Next Six/Twelve Months: One (1)

Date Employees First Will Be Hired: January 1, 2011

Date Wages First Will Be Paid: February 1, 2011

Will the organization be selling any retail items? No If so, what? _____

If so, on what date will sales first be made? _____

Last Month and Day of Accounting Year: December 31

Accounting Method: Cash _____ Accrual Yes

Registered Agent: Do you want a McKee and McKee, P.C., attorney to serve as the organization's registered agent (accepting service of process - \$100 fee per calendar year)?

☒ Yes, please serve as registered agent. ☐ No, the primary contact for the organization will serve as our registered agent.

Purposes (circle all that apply): religious, charitable, educational, scientific, literary

Activities (as specific as possible): We will restore Jewish Cemeteries in order to honor and preserve the Jewish heritage in Poland. We will organize volunteer trips to

Poland involving both Jews and Christians in Jewish cemetery restoration projects. We will remember and make people aware of what happened in the Holocaust (Shoah) during WWII. We will show God's love for people in a practical and significant way through this mitzvah.

Balance Sheet (if established and have prepared financial statements, please provide those for the most recent tax year – otherwise, please provide a listing of assets and liabilities as of the most recent close of a month)

Assets: None presently

Liabilities: None presently

Budgets for the next three years (projected revenues and expenses), broken into detailed categories

For each director or officer of the organization, please also provide:

- a brief resume or bio indicating education and experience, including previous experience with nonprofit organizations and community service
- amount of actual or anticipated compensation
- relations (by family or business) among directors and officers
- expectations regarding whether the organization will engage in any transactions with such director or officer

BY DELIVERING THIS INTAKE DATA SHEET TO MCKEE AND MCKEE, P.C., AS LONG AS IT CONTAINS ENOUGH INFORMATION TO FILE ARTICLES OF INCORPORATION, YOU ARE AGREEING TO THE ESTIMATED FLAT FEES AND PAYMENT TERMS DELIVERED TO YOU AND OR DISCUSSED WITH YOU (UNLESS OTHERWISE INDICATED, THOSE TYPICAL FLAT FEES FOR A GEORGIA CORPORATION AND EXEMPTION, WITHOUT EXTRA OR UNUSUALLY COMPLICATED ITEMS, ARE \$1,050 FOR THE INCORPORATION PACKAGE, \$2,250 FOR PREPARATION OF THE TAX EXEMPTION APPLICATION, AND A \$850 USER FEE TO THE IRS).

Space for any Extra Information

Biographical Sketches:

Steven D. Reece, President

Steven is a graduate of Baylor University, in Waco, Texas earning a Bachelor's of Science in Biology, in December, 1978 and later he earned a Master's of Divinity from Southwestern Baptist Theological Seminary in Fort Worth, Texas in May 1996. Following graduation from Baylor University, Steven worked for several years in the medical profession as a lab technician at Baylor University Center in Dallas, Texas. Later he began a career as an award-winning photojournalist, working for daily newspapers in Texas. He has had numerous photographs published in Time and Newsweek, as well as, world-wide via the Associated Press and the Corbis Photo Agency. While in seminary, Steven became a licensed and ordained Baptist minister. After Steven graduated from seminary, he worked as a field representative of the International Mission Board of the Southern Baptist Convention serving primarily in Poland, where he worked in partnership with Polish Baptists. Accordingly, Steven speaks Polish fluently. Steven also worked extensively in community service and development projects, as well as, humanitarian aid projects in Poland, Albania and Kosovo. Steven has worked at length with the Jewish Community of Warsaw, Poland leading volunteers in numerous renovation and restoration projects, caring for and preserving Jewish cemeteries. Steven is married and he and his wife Deborah have four children. He is an active member of North Peachtree Baptist Church in Dunwoody, Georgia.

JoAnn Siegienski, Secretary

JoAnn attended Bethel University in St Paul, MN in pursuit of a Bachelor of Arts in Business degree. She is currently employed as a Human Resources Systems Manager with Quadion Corporation. JoAnn has been with Quadion for thirty two years and has been part of the Human Resources Team for sixteen years. In 2001 she moved from Minnesota to Tennessee and joined Brentwood Baptist Church. Her Volunteer History Includes: President - Local chapter of software user's group; Secretary - Global chapter of software user's group; Editor – Apartment community newsletter Sunday School Teacher - Preschool aged children; General volunteer - Ronald McDonald House; General volunteer - Missions trips to Poland with Brentwood Baptist Church.

Kevin Little, Treasurer

Kevin Little was raised in Broken Arrow, Oklahoma, just outside of Tulsa. After graduating high school, he moved to Jackson, Tennessee, attending Union University, on a golf scholarship. There he graduated with honors, finishing Magna Cum Laude, with a Bachelors of Science in Business Administration degree, and an emphasis in Finance. Upon graduation, he accepted a job with Wells Fargo Financial in Columbia, Tennessee. Two years later, in 2005, he joined AmSouth Bank, which has now merged with Regions Bank. He has been with the company five years, serving first as a Branch Assistant, quickly being promoted to his current position as Loan Officer Assistant with Regions Mortgage. For the past 4 years Kevin has led mission teams from Brentwood Baptist Church in Brentwood, TN to Warsaw, Poland. He has also served on the Missions Advisory Group at Brentwood Baptist for the past 3 years.

Amount of Actual or Anticipated Compensation for the President:

The president of the non-profit organization will be compensated for services rendered. His compensation package will be based on the level of support raised and the ability of the organization to pay for his or her services. The compensation package will be within the range of \$42,860 to \$78,104 annually including benefits.

Relations Among Directors and Officers:

None of the officers of the non-profit are related by family, business or partnership in anyway.

Daniel Compton and Bruce Mussey are related by marriage. The wives of Bruce Mussey and Daniel Compton are second cousins. No one else has any relationship to each other.

Transactions with President:

The non-profit organization will not buy goods or contract with any company owned by the president of the non-profit organization. The president will provide services to the organization as an employee providing direction and oversight for its daily operation along with project development and implementation.