

Steven D. Reece

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Sent: Monday, September 20, 2010 13:07
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Cc: Dwight Blankenship (dblankenship@parkwaybaptist.net); Monika Radkiewicz (Yahoo) (radkiewiczmonika@yahoo.com); Bruce D. McKee (Bruce@mckeeandmckeelaw.com)
Subject: Establishing a Non-Profit
Attachments: Forming and Exempting a New Section 501(c)(3) Organization; 501 c 3 Startup.pdf; Vision Purpose for NPO.docx; Vision Purpose for NGO ORIGINAL.docx; Repairer or Restorer of Broken Walls.docx

Greetings to All of You,

As you know, I have been in contact and have been dialoguing with you about the formation of a non-profit organization (NPO) toward the purpose of continuing in the mitzvah of caring for and renovating cemeteries in Poland. I have talked personally with most of you about the progress of my inquiry, research and have updated you regarding the establishment of a NPO. If I have not talked with you personally by this point, I will do so soon.

Nevertheless, I am sending to you all the documents that outline the process and major components necessary for establishing a NPO in Georgia that would be enable it to function and continue the work we began in Poland.

I have attached five documents for you to consider:

1. Forming and Exempting a New Section 501(c)(3) Organization
2. 501 c 3 Startup
3. Vision Purpose for NPO
4. Vision Purpose for NGO Original
5. Repairer or Restorer of Broken Walls

The first document is a follow-up email from Bruce McKee, a specializing in forming non-profit organizations, who was recommended to me by Tim Yancey, Emily's father. Bruce is a believer and was very helpful in answering my questions and helping understand the overall steps related to forming a NPO. I have attached his email in which he shares more in detail about the process. In his email he outlines forming the NPO, which is basically a two-step process that could take between 6 and 9 months, which is comprised of incorporating the NPO and securing a tax number. As I told you, the total fee for establish the NPO along with preparing the necessary documents and associated fees is roughly \$4,000.00.

The second document (501 c 3 Startup) outlines necessary steps and components needed to establish a NPO. Bruce will do this for us; however, what is important here for us to realize is that we will need to name the NPO, elect or choose a board, who will prepare and institute by-laws for the organization. Please see documents 3, 4, and 5 for the vision, mission and purpose statements as well as the possible name for the NPO. None of these documents are final and the name has not been selected. I share these with you so that you can see what I have been thinking about and considering as possibilities.

Firstly, I believe that the overall vision of the NPO will be the restoration of Israel through making Yeshua known among both Jews and Gentiles through this mitzvah. The purpose of the NPO will be to make disciples of Yeshua and begin reproducing congregations both here (in the US) and in Poland among both Jews and Gentiles. We will begin with the completion of the wall in Pruszkow ultimately seeing groups established in in Pruszkow (and the US), which could become churches. Our objectives will grow out of our vision and purpose and planning will be done in light of these three components.

Secondly, the functioning of the NPO may be with or without a paid staff but will need a board of directors to oversee the functioning of the NPO (planning mission projects, logistics, administration, fund raising, personnel, etc.). One thing to keep in mind is that the functioning or operation of the NPO will essentially be that of a business NOT for profit. The board will operate the NPO on a volunteer basis and there may or may not be a paid person or staff. There will need to be at least three people who will serve on the board; however, I would like to have possibly five or six people serving as board members. I hope to have a Messianic Rabbi, as well as, a Pastor associated with the board or on the board as well. This aspect is in process.

As I have discussed with each of you, Deborah and I feel personally that the NPO is a fallback position for me as it relates to an income or a job. I am talking with the North American Mission Board about a full time role as a national missionary among the Polish People Group; however, no decision will be made regarding this possibility until January 2011. In the meantime, I believe that God is leading us to establish the NPO and continue in what I am doing with Poles in Chicago, New York and Toronto. If NAMB does not offer me this role, then I believe that working for the NPO would allow me to continue working as I have been among both Poles and Jews, as well as, continue to pioneer an organic approach to planting churches among them. On the other hand, if NAMB offers me a full-time role as a national missionary among Poles, I could still serve and work with and be a part of the NPO as it continues its mission to see Christ made known among the nations.

Finally, what I am asking you to do is simply two things. Firstly, do you sense God leading us to establish this NPO? Secondly, what role do you sense God leading you to fulfill and to what degree will you be able to participate in the NPO?

The main thing that I need to determine at this point related to these two questions is: do we have a consensus to move forward and in what role could you serve the NPO?

If we have a consensus, I will contact the Bruce McKee and begin the process of establishing the NPO. Once I do this and Bruce gives me the word that the process has begun we can begin raising funds. Once the establishing process for the NPO has begun, we will need to name the organization, select a board, establish the bylaws, work through the process with Bruce and begin to function as a NPO.

As far as your role, please consider the following questions:

1. Is God leading me to serve on the board?
2. If so, in what capacity or function could I serve? At this point I see that the board of the NPO will have at least five functions related to its vision, purpose and objectives: **administration** (personnel, financial operation, business planning, preparing financial reports and overseeing financial reporting internally and externally), **project planning and development** (present and future renovation projects in Poland), **mobilization of resources** (volunteers, fundraising, public speaking, developing partners), **project**

implementation (leading actual project (mission) trips to Poland) and **making disciples** (multiplying disciples, leaders, groups and congregations).

3. If God is not leading you to serve on the board of the NPO, could you assist the board in any of the above areas?
4. Could you take part in short-term trips to Poland to assist the NPO in its projects?
5. Do you know anyone with any of these skills who could assist us? For example, more than likely we will need assistance from a CPA. Do any of us know a good one?
6. Could you assist in fundraising or would be willing to assist financially at this point in assisting the NPO be established?

If I have omitted anything or you need additional information please feel free to contact me. I would like for us to come to a decision about moving forward with the establishment of the NPO by the beginning of next week Monday, 27 September, so that I can let Bruce know whether or not we are moving forward with establishing the NPO.

Kevin, you may pass this information on to JoAnn, Rachel, Chelsea, Wes and Emily.

Blessings,

Steven

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