

TMF Board Meeting – April 2018

Friday, 13 April

18:00 - Meal at Jo's Clubhouse

19:00 - Working Session – Advisory Board Discussion & Documents (inc at end of Agenda)

21:00 - Fellowship

22:00 - Close

Saturday, 14 April

08:00 – Breakfast

08:30 – Devotion: Kevin

09:00 – Session 1: TMF Board Matters & Updates

1. Kevin: Finances
 - Financial Update
 - Go Fund Me – Determining Priorities
 - Liability Ins Update
 - Line of credit update
2. JoAnn: Administrative
 - Sign-offs
 - Staff development
 - Cindy
 - Financial processes/policy
 - Documenting Projects
 - Volunteers & Process
 - Fall Meeting – regular or extended? Location?
3. Rachel:
 - Social media and website update
 - Complete advisory board revisions (if we don't complete on Fri)
4. John Mark:
 - Status of Atty for TMF
 - Google Drive – anything we need to address?
5. Elaine:
 - Fund raising update
6. Przemek (join by conf call):
 - Polish non-profit status – Findings regarding our options

10:30 – Break

10:45 – Session 2 (Steven/Jo)

1. Any update on Dan's book project re Markuszow & Pawel's mat'l?
2. Results of conversation re Chaim's House
3. Poland's new law re: Holocaust
4. Sunday Trading Ban – Impact on us while in Poland
5. Monika Krawczek – criminal investigation underway – our response?
6. Allowing others to represent us – questions & concerns
7. Our identity & how we define ourselves (as on sign in Oswiecim)
8. Johnny Daniels issue

12:00 – Lunch

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13:00 – Session 3: Summer Projects (Steven)

Projects currently envisioned for this summer:

Project w/ Rabbi Ellis Pending?

- **May**

Czestochowa (w/ Alon Goldman)

- **June 3-8**
- Clear & Clean cemetery
- Participation of local students
- Steven

Krzepice (July 2013 to present)

- **June 10-15**
- Clear and clean cemetery with local high school students?
- They desire musical event
- Steven

Wąwolnica (Teresa & Studnia Pamieci)

- **June 17-22**
- Steven
- Last year we did a matching grant with them. This year???

Krosniewice (Joel Rosenkranz)

- **June 24-28**
- We have cooperation of city & museum, city will provide toilet on location & handle organic waste
- Clear and clean cemetery with possible participation from residents & local students
- Will include cultural event in partnership w/ museum
- Will invite someone from Rabbinical Commission to lead a discussion on Jewish cultural traditions and importance of Jewish cemetery.
- Steven

Przerośl (FODZ)

- **July 1-7**
- Clear and clean cemetery with a Jewish descendant's group
- Steven and Kevin
- Funded by descendant's group
- City will provide toilet

Nasielsk (FODZ)

- **July 29 – Aug 4**
- Clear and clean cemetery w/ Glenn and descendant's group, place signage at school & cemetery
- Steven, Przemek
- Funded by descendant's group
- City will provide toilet, trash bags, trash pick-up, & limb removal. Will do ceremonies at sign sites.

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Oświęcim

- **August 9-18**
- Clear and clean Jewish cemetery (with local scout group?)
- Partnership with MSDM, ADF, and AJC
- Steven, JoAnn, Bruce, Cindy?, Elaine?
- BBC
- AJC to honor us w/ plaque @ cemetery

Rohatyn, Ukraine

- **August 26 - September 1**
- Steven, Bruce ?, Przemek?

Commemoration Project (Fundacja Zapomniane)

- **May 22 - June1, September 2-15**
- Partnership w/ Aleks & Agnieszka
- Place new commemorative Matzevot
- Follow up on sites commemorated last year
- Steven and maybe Bruce
- This is a closed project - no outside volunteers

14:15 – Break

14:30 – Session 4: Partnerships & Pathways

- Continued partnerships vs project oriented
- How do we know when we are done with a project / location / partnership?
- Project mgmt & direction of our work going forward
- Establishing an identity in Poland
- Adam Szydłowski & Będzin Jewish cemetery

16:00 – Close

17:00 – Evening out at **TBD**

Sunday, 15 April

- Worship at BBC
- Lunch
- Good-bye!

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Current Advisory Board Info Letter:

Thank you for your interest in serving on **Advisory Board of The Matzevah Foundation**. The following information will give you an overview of the purpose of the Advisory Board, what The Matzevah Foundation (TMF) seeks from a possible Advisory Board member, as well as the information you can expect to receive from TMF.

Purpose of the Advisory Board

The Advisory Board consists of people that will:

- Help generate new ideas for all aspects of TMF's work which includes but is not limited to: Planning and logistics for the work in Jewish cemeteries in Poland, volunteer recruitment and training, fundraising, educational opportunities, and overall organization of TMF.
- Assist in strengthening relationships within the TMF organization, our partners around the world, and future partnership opportunities with individuals and groups.
- Provide leadership in various aspects of TMF's work and organization.

Requirements of Advisory Board Members

- We seek people to join us who understand the significance of our work in Jewish cemeteries in Poland.
- Members are asked to serve for two years.
- Members should have participated in at least one Jewish cemetery restoration project (**with TMF? - not that there would be other ways**).
- Members are invited to participate in the generation of ideas, resolving problems, and providing general oversight and encouragement to TMF's work.
- Members are asked to contribute in their area(s) of expertise such as IT, organizational skills, financial skills, fundraising, law degree, and more.

How TMF will support the Advisory Board

- Advisory Board members will be included in much of the communication that comes from TMF.
- Training and information will be provided on the history of TMF, the structure of our organization, and our purposes and goals to give Advisory Board members a better understanding of the work.
- You will be kept up to date on all the Jewish cemetery projects that are currently happening as well as future opportunities that are presented to TMF.
- You will receive an invitation to the semi-annual board meetings that are held each year. We invite you to join us for these planning meetings as your schedule allows.

Thank you for your interest, and we invite you to consider what opportunities you have to serve alongside The Matzevah Foundation. For more information about TMF, please visit our website: matzevah.org.

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Current Letter of Appt:

Advisory Board Letter of Appointment

Thank you for partnering with The Matzevah Foundation through your appointment to the Advisory Board. We are looking forward to your contribution of ideas, organization, and advice as we move forward in our work. This letter serves as your appointment to a two year term which begins on _____ and will end on _____.

Name _____

Signature _____

Date _____

Potential Advisory Board Members:

1. *Rabbi Michael Schudrich (Chief Rabbi) – already asked & agreed*
2. Dr. Dan Oren (Psychology)
3. Dr. Jonathan Weber (Jewish Studies Researcher)
4. Scott Harris (Christian Mission's Pastor)
5. Jan Jaben-Eilon (Journalist)
6. Dr. Thom Wolf (Christian/Philosophy)
7. Dr. Robin Park (Psychology)
8. Dr. Caroline Sturdy-Colls (Scientific Holocaust Research)
9. Teresa Klimowicz (Polish-Jewish Heritage Preservation)
10. Agnieszka Nieradko (Rabbinical Commission)
11. Marla Raucher Osborn or Jay Osborn (Jewish Heritage Preservation)

Discussion topics:

Public vs private advisors

Length of term – identified or indefinite?

Number of advisors

Publish list of advisors?