

TMF Fall Board Meeting

October 9-11, 2015

In attendance: Elaine Brown, John Mark Folker, Cindy Jones, Kevin Little, Bruce Mussey, Rachel McRae, [REDACTED] Deborah Reece, Steven Reece, Jo Siegienski

Friday, 10/09

Dinner & Fellowship

Kevin – Provided materials on “How Non-profits Work”

Discussion items:

- What should our budget process look like?
 - Operations here
 - Operations overseas (projects)
- How do we define what to spend on each project?
- *Money cannot dictate strategy
- Discussed the importance of capturing all expenses. We all need to capture what we've spent out of pocket for 2015
- Jo to create an expense report and distribute w/ quarterly reports (include PIKs)
- Nashville group will define an initial budget process to use for 2016

Saturday, 10/10r

Steven led devotion: Not by Power, Not by Might

- Our task is a 'God task' that only He can do
- Divine aid is available

TMF Board Member Updates (Refer to quarterly report for details)

1. Rachel: Social Media and Website Update
 - a. Distributed generic business cards
 - b. Introduced new forms for Payment Agreement and Liability Release
2. Kevin: Finances
 - Reserve Acct has been established to protect designated funds
 - Status with quarterly financial statements?
3. Elaine: Fund raising
 - Upcoming fundraiser event at Panera in Nashville on 10/13. Outcome will determine future endeavors
4. JoAnn: Board structure, etc
 - Board members signed Board Member Covenants
 - Position Description sample distributed. Each of us tasked w/ developing our own job description
5. [REDACTED] Prayer update
6. John Mark: Update on website & related items

Discussion topics:

- We need to create a whole orientation process and incorporate:
 - Payment Agreement
 - Liability Release
 - Photo Release
 - Contact Info
 - Code of Ethics
 - Behavioral Agreement (no proselytizing, etc)
- Steven presented some fundraising ideas that FODZ presented:
 - Family Plaques for donors
 - Krups coffee (Co donated to Jewish causes)
 - Stihl equipment – seek sponsorship
 - Sensitive locals

- Motion was made & approved to invite [REDACTED] to join the advisory board.
- Jo will create a method of tracking advisory board member terms
- [REDACTED] will travel to Warsaw, Poland December 2-11, 2015
- Steven will be speaking during the seminar in Lithuania. This is a closed seminar sponsored by the Rothschild Foundation for those who work in Jewish cemeteries. The invite to speak at this closed event is meaningful.

Review Purpose of TMF (led by Steven)

- What is our purpose? Steven challenged each of us to come up with a definition of our purpose in 14 words or less. This is an important exercise as sometimes that's all the time we have to capture someone's attention.
- How do we negotiate the process of reconciliation?
 - We need to be certain our actions build bridges rather than walls.
 - From a Jewish perspective, reconciliation is abstract and unobtainable
 - Choosing to be a victim takes away personal accountability. How do we deal with people who choose to be a victim?
- How do we learn to become reconcilers?
 - We must enter other cultures as learners
 - We represent a paradigm shift between Christians and Jews
- What type of projects will move us toward our purpose?
 - Projects that involve the community around the cemetery
 - Projects that allow us to partner with Jewish individuals and/or organizations
 - Projects that involve an educational component

2016 Summer Projects (Steven)

- We identified potential projects (based on priorities established above) and dates for 2016
1. [REDACTED]
 - a. August 5-14
 - b. Clean and commemorate mass grave site
 2. Markuszów w/ Dan Oren (near Lublin)
 - a. July 8-17
 - b. Good fit for BBC trip
 3. Oświęcim Jewish Cemetery Restoration Project (September 2011 to Present)
 - a. August 14-17 or 18
 - b. Partnership with MSDS, ASF, and AJC
 4. Częstochowa (Reut School, Jerusalem)
 - a. 7/22-31 (July specified by partner)
 - b. Young adults requested to participate
 5. Nasielsk (N or Warsaw)
 - a. Dates to be determined if one of the previous doesn't pan out
 - b. Partnership w/ FODZ
 6. [REDACTED] Jewish Cemetery Restoration Project (July 2013 to Present)
 - a. June dates
 - b. Steven is unable to lead this project due to school commitments. [REDACTED] has volunteered to lead

Additional Project Considerations:

- Involvement of Atlanta Temples
- St Louis Jewish Community