

The Matzevah Foundation Board Meeting

8 – 10 March 2013

General Meeting Schedule

Friday, 8 March

- TBD – Afternoon arrivals
- 7:00 – Gather for evening meal at clubhouse
- 8:00 to 10:00 – Fellowship, re-connecting, devotion and time of prayer at clubhouse

Saturday, 9 March (Clubhouse)

- 8:00 – Bagels & fruit will be available
- 9:00 to 10:30 Session One (with devotion and prayer)
- 10:30 Break
- 11:00 to 12:30 Session Two
- 12:30 to 1:30 Lunch in or out
- 2:00 to 3:30 Session Three
- 3:30 Break
- 4:00 to 5:30 Session Four
- 6:00 to 8:00 Supper OUT (maybe on Matzevah or donation?)
- After supper something fun at the clubhouse or out and about TBD Friday evening

Sunday, 10 March

Options:

- 8:00 Worship at BBC
- 09:30 Breakfast – Pancake breakfast available at the clubhouse
- 10:00 Alternative to worship at BBC - Small Group Worship at clubhouse (TBD)
- 12:00 Lunch (for those who can stay)
- Departures

The Matzevah Foundation Board Meeting

8 – 10 March 2013

Agenda for TMF Board Meeting, Saturday, 9 March 2012

Session One: The Big Picture

- 09:00**
1. Devotion
 2. Overview of the Work: Where We Presently Stand
 3. Partnerships and Cooperative Efforts: Review and Discuss (Steven)
 - a. FODZ (Formal Partnership)
 - b. AJC (Formal Partnership)
 - c. Wolbrom Jewish Cemetery Memorial (Formal Partnership with Albert Narcy)
 - d. BBC (Cooperative Effort)
 - e. IMB Herbbby Geer (Cooperative Effort)
 - f. IMB Ted Holmes (Cooperative Effort)

10:30 Break

Session Two: Financials

- 11:00**
1. Finances and Year End Financial Report (Kevin)
 2. HR Development Report (JoAnn)
 - a. Employee Compensation
 - b. Future Employee Needs
 - c. Set minimum requirements for: Exec Board, Advisory Board – Seek Commitment
 3. Fundraising (JoAnn, Kevin and Steven)
 - a. Developing Donor Base
 - b. Communications with Donors
 - c. Contact with Christian and Jewish Organizations
 - d. Discuss Grant Possibilities with Religious/Christian Foundations

12:30 Lunch

Session Three: Organizational Values and Integrity

- 14:00**
1. A Trip to Mars (Values Exercise and Discussion)
 2. Code of Ethics

15:30 Break

Session Four: View of Future

- 16:00**
1. Summer Plans:
 - a. Steven to Poland to meet with FODZ (3 – 14 May 2013)
 - b. If accepted, Steven to Poland for FASPE (16 – 27 June 2013)
 - c. Zambrów Jewish Cemetery Project (4 – 14 July 2013)
 - d. Oświęcim Jewish Cemetery Project (8 – 18 August 2013)
 2. Volunteers: Training, Equipping, Tasks, etc.
 - a. TMF Volunteer Training Manual (Steven to develop Fall 2013)
 - b. Understanding Jewish Ethical Values (Ethical Triad of Micah 6:8)
 - c. Developing a Dialogue toward Reconciliation
 3. Media Strategy
 - a. Webpage Update?
 - b. Facebook, Twitter and Instagram (see article: *Beyond Like and Follow: Engaging Nonprofit Supporters Through Social Media*)
 - c. How can we tell our story - brainstorming

18:00 Supper and Evening Out

The Matzevah Foundation Board Meeting

8 – 10 March 2013
